



CONTRACT FORM

Booth No.: _____ Date: _____

EXHIBITOR'S DETAILS

Company :

Address :

Country : State : City :

Pin code : Mobile No

Import-Export Code : Turnover : No. of Employee.....

Manufacturer Wholeseller Exporter CIN Number :

PAN No. : GST No. : HSN Code :

Contact Person : Designation :

Mobile No. : Email :

Website:

PRODUCTS/ SERVICES PROFILE FOR VISITOR MATCH MAKING (50 WORDS ONLY)

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INVOICE COMPANY CREDENTIALS

Billing Name :

Billing Address :

Date : _____ Sign : _____ Stamp : _____

SPACE APPLICATION

Stall Size : 10ft x 10ft Booth

Rate

DALLAS : 02, 03, 04 AUGUST

\$6100

Booth No.

Total Amount \$

Vanue : Hilton Anatole, 2201 N Stemmons Fwy, Dallas, TX 75207, USA

Include

- Pipe & Drape Booth, 1 Table, 2 chair, Name Board

PAYMENT DETAILS

Amount : **Ref. No. :** **Date :**

Bank : **Branch :**

All Payments to be made in the favour of **"OCTAVIA EXPOSIUM LLC"**

Bank Details

Name of Bank: Bank of America

Account No.: 334075332445

Account Type: Business Checking

Routing Number: 061000052

Wires: 026009563

SWIFT Code: B0FAUS3N

SALIENT POINTS

Please read below terms, rules, and guidelines before confirming your participation

- 50% payment at the time of Booking & 50% week before VISA Dates.
- VISA appointment support will be given by Organisers.
- The organizer's appointed agency will work for all the exhibitors.
- VISA process fees to be paid by the Exhibitor to the appointed agency.
- Only Two people are allowed per stall for VISA processing.
- In case of the VISA rejection of both persons, the stall amount will be refunded after the deduction of admin charges of \$200.
- Refund of the stall amount paid to the Organiser will be initiated between 60 to 90 Days.
- No refund will be given if either of the two person's visa is approved.
- Flight tickets, accommodation, food, and any other travel expenses to be borne by the exhibitor.
- The organizer will arrange for Indian food during the exhibition period.
- All expenses for traveling and accommodation to the VISA Center will be borne by the exhibitor.
- Organisers will try for the Mumbai VISA center, but exhibitors need to be ready to go to any center in India.
- Courier charges for Passport after VISA approval will be borne by the Exhibitor.
- It is Mandatory to come to the Exhibition after VISA approval, otherwise organizers will have to write to the India and USA consulates stating the misuse of documents.

TERMS & CONDITION

For the Purpose of Participation in the exhibition, the participant shall submit the application, completely filled with all the details along with relevant participation charges and security deposit.

01. General Information

- Full payment to be made before visa appointment date. visa appointment dates and required document for visa interview will not be given if any amount is pending.

Date : _____ **Sign :** _____ **Stamp :** _____

GENERAL RULES FOR EXHIBITORS

- The organiser reserves all rights to accept or refuse any application of any applicant to participate in the exhibition. The organiser shall further have the right to decide which items / exhibits may or may not be displayed by any exhibitor. All decisions of the organiser to such effect shall be final and binding on the exhibitor. No reason for any such decision shall be given and no claim or objection from any exhibitor in relation there to shall be entertained.
- All applicants shall be liable to pay participation charges at the time of submitting the application. 50% along with application At the time of stall booking. Full and Final Payment by **30th June 2024**.
- The organiser will provide above facilities against payment of participation charges. The exhibitors should apply for all other extra requirements such as display table, display shelf, extra electricity power and space in **strong room**. Such extra facilities / services will be made available, subject to availability and on prior intimation on actual cost basis.
- The organiser reserves the right to reallocate space, change the layout, add or delete corridors as shown in the printed space plan which may affect the orientation of some exhibitors. The organiser's decision will be final in such matters.

02. Stall Allocation & Use

- The organiser reserves all powers and rights to allocate stall(s) in any manner deemed fit and all decisions to such effect shall be final.

03. Refund & Settlement a) No refund will be given for stall cancellation after **31st May, 2024**.

b) Refunds and settlements if any will be done after exhibition.

- The organiser is entitled to, in its absolute discretion, change, withdraw or otherwise deal with stalls allocated to an exhibitor or change the dates and /or venue of exhibition, even through the same has been confirmed, and in such circumstances, the terms and conditions as laid down herein shall continue to bind the exhibitors. The organiser shall inform the exhibitor of any such changes in advance as early as possible.
- The organiser reserves the power to close any machine or device and remove it at any time before or during the exhibition, if in the opinion of the organiser, such machine or device in dangerous, or is not in accordance with any regulation provided hereinafter or, if the exhibitor or his representative fails to observe and comply with any of these regulations.
- The organiser may remove any such exhibitor and his representative misbehaving at the exhibition centre with reasonable force, if necessary, at the expense of the exhibitor, without the organiser being liable for any loss or damage which may be occasioned by or though such removal and any sums of money which may have been paid by the exhibitor towards participation charges shall not be refunded.

04. Operational of Stall

- No stall shall be left unattended at any time during the opening hours of the exhibition. The exhibitor's staff must be present at the respective stall at least 30 minutes before the opening hour and leave the exhibition hall not later than 30 minutes after the closing hours. The exhibitor shall be responsible for the good conduct of all his staff, agents or representatives.
- No business activity shall be conducted by the exhibitor and / or his staff outside the allocated stall area. No advertisement or canvassing for business may take place anywhere else in the exhibition hall and in the registration area.
- No activity which, in the opinion of the organiser amount to a nuisance or annoyance to the public or other exhibitors shall be caused by the exhibitor within the vicinity of the exhibition. In particular, audio - visual display equipment must be so positioned, and the sound level so adjusted so as not to annoy other exhibitor as wellas visitors. The organiser reserves the right to disconnect or discontinue any audio-visual presentation or other such equipment, which is in their opinion, detrimental or offensive to others.
- The exhibitor must submit all material particulars of all exhibits including weights and dimensions to the organiser for their approval.
- If a working exhibit is displayed, precautions must be taken for the protection of the public and legible sign of "DO NOT TOUCH" must be placed on any moving exhibits to warn the public. The exhibitor intending to demonstrate working equipment in his stall must provide the organiser in writing with full details of the working machinery concerned.
- All precautions should be taken by the exhibitor against fire and provisions for the extinguishment of fire to the satisfaction of the organiser must be made.
- Repairs if any for alternation by removal or addition of materials during the exhibition must only be carried out when the exhibition hall is closed, with the consent of the organiser.
- No exhibit is allowed to be taken into the stall once the exhibition has been officially opened unless special permission is given by the organiser.
- No exhibit may be removed from the stall before the closing of the exhibition except for overnight storage in the safe area with intimation to the organiser.

05. Electrical Work

- All additional electrical works shall be carried out by the official contractor appointed by the organiser and all charges thereof shall be paid by the exhibitor. Any design or plan of electrical installation must be submitted to the organiser for approval at least 45 days before the commencement of on-site works. No installation works can be carried out without the permission of the organiser.

Date : _____ **Sign :** _____ **Stamp :** _____

GENERAL RULES FOR EXHIBITORS

- Electrical supply is for single phase, 210-230 volt and electric current of higher voltage in 3 phase will be supplied only subject to prior permission and arrangement with the organiser.
- Electricity will be supplied only through the organiser or electrical contractors' appointment by the organiser. No multi-plug is allowed to be used by any exhibitor.

06. Insurance, Indemnity by the exhibitor and the organiser exclusion of liability

- The exhibitor must have, at all times valid and adequate insurance cover against theft, fire, public liability damage to property, personal injury, third party loss, accidents, natural calamities, acts of God and such other risks normally insured against by the exhibitors and / or as the organiser may require, in connection with inter alia, the exhibitor's property and its activities during the exhibition (including the move in and moving out periods.)
- The exhibitor's property is brought to, display and stored at, and removed from the exhibition centre at the exhibitor's own risk and the exhibitor is responsible for the safety of his property and personnel at all times.
- The exhibitor agrees to indemnify the organiser on demand, against all and any actions, claims, demands, losses (including consequential losses) proceedings, damages, liabilities, costs and expenses incurred or made.

07. Policy for cancellation of stalls

- The organiser reserves all rights to cancel the exhibition at any time without assigning any reason for such cancellation. In such event, upon the exhibitor making a written application in that regard, the organiser shall refund the participation charges to the exhibitor without any interest. Upon the organiser refunding the participation charges, the exhibitor shall not have any right nor should make any further claim against the organiser.
- The organiser also reserves all rights to cancel any one or more days of the exhibition without assigning any reasons for such cancellation, In such an event, the organiser shall not make any refund of any amount or payment of any kind whatsoever to any of the exhibitors.
- In the event of an exhibitor cancelling or reducing his space reserved, the organiser will be entitled to deduct such cancellation charges from the participation charges to be refunded, as per the following scale :
 - If cancelled on or before **30th April, 2024** then 25% of the participation charges shall be deducted and the remaining 75% shall be refunded.
 - If cancelled at any time after **30th April, 2024** and before **31st May, 2024** then 75% of the participation charges shall be deducted and the remaining 25% shall be refunded.
 - If cancelled at any time after **31st May, 2024**, the exhibitor shall not be entitled to any refund and the entire participation charges shall be forfeited. This scale of charges shall be applicable from the date, the organiser receives a written notice of cancellation of allotted exhibition space, by letter, e-mail or fax from the exhibitor. In addition to this scale, the exhibitor shall be liable to pay to the organiser any charges which the organiser may have incurred on behalf of the exhibitor. These terms cannot be varied under any circumstances.

08. Material handling charges may apply on the parcels of samples or any other material that exhibitors will courier at the venue or given location by the organizers. Charges will depend on the service provider vendor and venue. The charges will be informed one month before the exhibition.

09. The organiser has the right to change, modify alter any of the rules mentioned above in the overall interest of the exhibition.

10. In the event of any dispute, the decision of the organisers shall be final and binding.

11. Any dispute between the organiser and exhibitors is subject to the jurisdiction of Atlanta, Georgia only.

- I/We have read carefully all the rules & regulations of "Global Textile Trade Fair 2024 USA" and hereby explicitly agree to comply with all the regulations contained therein. I/We further agree to comply with such other regulations as may be modified by the exhibition authorities from time to time relating to participants of "Global Textile Trade Fair 2024 USA".

Name: _____ **Designation:** _____ **Date:** _____

Sign: _____

Stamp: _____